

# THE GROSVENOR

## Hotel Booking Form

<b>Event</b>	Human Factors in Information Security Conference
<b>Hotel</b>	<b>The Grosvenor Hotel</b> Buckingham Palace Road London SW1W 0SJ Location: Nearest Underground – Victoria
<b>Dates</b>	Sunday 21 <sup>st</sup> – Wednesday 24 <sup>th</sup> February, 2010
<b>Rate per Room per night</b>	£170.00 per room per night, single occupancy £180.00 per room per night, double occupancy inclusive English Breakfast and VAT

- **To make a reservation**

Please e-mail this form to: [groups.grosvenor@guoman.co.uk](mailto:groups.grosvenor@guoman.co.uk)

or

Call on Tel: +44 (0) 871 376 9038 or fax on +44 (0) 207 868 6236 quoting the block code below.

Booking Reference Block Code: **EVEN210210\_001**

<b>Guest Name</b>			
<b>Company</b>			
<b>Address</b>			
<b>Tel:</b>	<b>Fax:</b>	<b>Email:</b>	

<b>Arrival Date</b>	
<b>Departure Date</b>	
<b>Number of Nights</b>	
<b>Room Type: Single or Double occupancy</b>	

Please book no later than the 28 days prior to arrival as after this date the above discounted room rate is subject to availability

In order to guarantee your reservation, please provide the following credit card detail information:

<b>Type of Card</b>	
<b>Card number</b>	
<b>Card holder's name</b>	
<b>Expiry date</b>	

- If the room is not guaranteed, the bedroom will be released by 2pm on the day of arrival, unless the individual has advised late arrival.
- Cancellation/No Show Policy: In the event of cancellation, please advise the Hotel no later than 2pm (UK local time) on the day of arrival. Cancellations and Non-Arrivals after this time will incur a penalty charge of the first nights accommodation.